

Columbia Christian Academy

Contractual agreement 2018-2019 School Year

The following agreement is entered into between the parents or legal guardians of _____ and Columbia Christian Academy.

1. The Bible Baptist Church agrees to furnish instructional facilities, equipment, and instructors for the education of the children listed below.
2. The parents or legal guardians agree to pay the sum of all tuition and fees for the school year. These are specified on each individual contract. The first payment is due on the first day of school and then on or before the 10th of each month thereafter.
3. The Columbia Christian Academy administrator must approve any release from this contract and withdraw form must be submitted by the parent or legal guardian.
4. All payments are due on or before the 10th of each month, unless other arrangements are made. Payments received after the 10th of the month are considered late and a \$20.00 charge per month will be applied, unless notification is received. Parents will be assessed all Non-sufficient Funds Fees charged by the bank.
5. If the account becomes 30 days in arrears, the matter will be taken up with the administrator for review of possible appropriate action. Action could include dismissal of the student from the school. Parents or legal guardians are responsible to express any payment difficulties to the administrator before this occurs.
6. I understand that all fees are nonrefundable.
7. As this is a Christian school, rules have been set forth in the handbook regarding dress code and conduct. In signing this statement, parents agree to abide by and support the rules laid out in the Columbia Christian Academy Handbook.
8. I understand that all decisions made by the Columbia Christian Academy administrator are final.

Father/Legal Guardian _____ Date _____

Mother/Legal Guardian _____ Date _____